Tip No. 1/6
– Collect all 6!

Open Exeter
Tip 1
Talk to the researchers in your research group about how they share data
- it may be worth developing some internal procedures

http://ex.ac.uk/bQ
Tip No. 2/6
– Collect all 6!

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Tip 2
Build the cost of data management/Open Access into your research proposals
– where are you going to store your data? You may need to buy additional hardware

http://ex.ac.uk/bQ
Tip 3
Name files and folders consistently - use a version control table in the document or name files accordingly, e.g., V01 & V02 – major changes; V02.01 – minor changes to version 2

http://ex.ac.uk/bQ
Tip No. 4/6
– Collect all 6!

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Tip 4
If you use commercial Cloud Storage e.g. Dropbox, this may not be suitable for sensitive or confidential data
Be aware that data protection legislation is different in every country.

http://ex.ac.uk/bQ
Tip No. 5/6
– Collect all 6!

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Tip 5
If you use somebody else’s data make sure you cite it properly or give due recognition

– for more info see
http://www.esds.ac.uk/news/publications/data_citation_online.pdf

http://ex.ac.uk/bQ
Tip No. 6/6
– Collect all 6!

Open Exeter
Tip 6
Document your work as you go along – this makes it easier to reuse and understand at the end of your project

http://ex.ac.uk/bQ