

## **The Exeter Research Data Management Services Takedown Policy**

The University of Exeter has made every reasonable effort to ensure that the Exeter Research Data Management Services (ERDMS) content complies with UK law. However, should you feel that certain content in some way infringes UK law or rights the University of Exeter Library will, upon notification, review the legal status of the relevant material and remove it if the complaint is found to be valid.

Valid grounds for the removal of content from ERDMS include:

- Violation of intellectual property rights, including copyright
- Breach of moral or other rights protected by law (for example, derogatory treatment of work, libel, data protection, privacy)
- Ethical issues including plagiarism, falsified research, failure to adhere to ethical guidelines

To register a complaint, contact the ERDMS Manager using the Feedback form. Please include the following information:

- Your contact details
- Details of the item (title, author, URL, etc.)
- A description of the grounds for the complaint including any evidence or proof

On receipt of the complaint, the ERDMS Manager will:

- Acknowledge that the complaint has been received
- Make an initial assessment of the validity of the complaint
- Temporarily remove the item from public view if further investigation is required

Following the initial assessment, if a complaint is judged to be invalid, no further action will be taken and the complainant will be informed of this decision; valid complaints will be investigated by the ERDMS Manager, the author of the item in question and, if necessary, the University's Legal Services Office and may take some time depending on the nature of the complaint. All attempts will be made to resolve the issue swiftly and to the satisfaction of both the complainant and the author.

If, as a result of investigation, the item concerned is judged to have infringed an aspect of UK law, it will be permanently withdrawn from ERDMS. A historical metadata record of the withdrawn item accompanied by a notice detailing reasons for withdrawal will remain in ERDMS but will not be accessible by the public.